

## Buyer – PCB Components

**Who we are:** Laser Technology Inc. (LTI) [www.lasertech.com](http://www.lasertech.com) is a company devoted to the design and manufacture of innovative laser-based speed and distance measurement instruments, using ISO compliant and continuous improvement techniques. We maintain an intense focus on providing laser measurement technologies which address real world needs and applications, including speed enforcement, accident investigation, forestry, mining, utilities and plant automation, to name just a few.

Our core products are engineered with pulse-laser technology (a.k.a. reflectorless measurement technology) resulting in the ability to measure both distances and speeds. We also specialize in tilt and compass sensors, allowing you to measure heights and volumes. Our mission from the beginning has been to provide quality products through innovation and dedication.

**Who we need:** We are looking for a **Buyer - PCB Components**. This person will coordinate and execute activities involved with procuring electrical components, equipment, tools, parts and supplies for the company. Utilizes ERP / MRP software to review requirements and initiate purchase orders. Tracks and insures purchase items meet expected delivery time frames. Interacts with key suppliers insuring timely shipment and receipt of purchases to meet critical deadlines.

### **Job Duties include but are not limited to:**

- Reviews materials requirement planning reports and supply/demand screens to determine buy quantities and dates required.
- Confers with vendors to obtain product or service information such as price, availability, and delivery schedule.
- Interacts daily with key suppliers and internal or external customers of delivery delays or component changes. Expedites delivery of goods to users
- Understands and manages system generated procurement records including, but not limited to: items or services purchased, costs, delivery, product quality or performance, supplier performance and inventories.
- Discusses defective or unacceptable goods or services with inspection or quality control personnel, users, vendors, and others to determine source of trouble and take corrective action. Coordinates return of non-compliant material to suppliers.
- Keeps informed of economic, industrial and other trends that affect markets and prices.
- Monitors company forecasts and identifies and reports on areas of risk due to lead times or component availability.
- Verifies nomenclature and specification of purchase requests to insure accuracy.
- Enters purchase orders on J.D. Edwards system and sends copy to supplier if required following ISO 9001 corporate procedures.
- Assists Accounts Payable when invoice discrepancies exist. Assist with receiving problems.
- Ability to find obsolete electronic parts - work with Engineering on potential replacement or alternative components.
- Ability to work in a fast-paced, schedule changing environment with exceptional attention to detail.
- Other duties as assigned.

**Requirements:**

- 3-5 years hands-on experience in a production/purchasing environment.
- Proven track record of successfully expediting deliveries for optimum inventory control and satisfying customer needs required.
- Must be able to utilize ERP planning tools, maintaining a steady supply of raw material to ensure a consistent overall production flow to provide on-time delivery of finished products.
- Able to evaluate all suppliers for overall performance following ISO 9001 corporate procedures.
- Must be a self-starter, requiring minimal supervision, and a team player with the ability to build strong working relationships.
- Knowledge of MRP and ERP systems in a manufacturing environment a must.
- Experience with the JD Edwards E-1 system strongly desired.
- Must have an exceptional attention to detail.

**How to apply:** Qualified candidates please forward resumes to [lpowles@lasertech.com](mailto:lpowles@lasertech.com)  
Please reference job req # 73019B in the subject line. No agencies or head hunters please.

Laser Technology, Inc. is proud to be an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, ancestry, marital or veteran status.